

Exhibit 300: Capital Asset Summary

Part I: Summary Information And Justification (All Capital Assets)

Section A: Overview & Summary Information

Date Investment First Submitted: 2009-06-30
Date of Last Change to Activities: 2011-12-05
Investment Auto Submission Date: 2012-02-23
Date of Last Investment Detail Update: 2012-02-23
Date of Last Exhibit 300A Update: 2012-02-23
Date of Last Revision: 2012-06-19

Agency: 027 - Office of Personnel Management **Bureau:** 00 - Agency-Wide Activity

Investment Part Code: 01

Investment Category: 00 - Agency Investments

1. Name of this Investment: Consolidated Business Information System (CBIS)

2. Unique Investment Identifier (Ull): 027-000000010

Section B: Investment Detail

- 1. Provide a brief summary of the investment, including a brief description of the related benefit to the mission delivery and management support areas, and the primary beneficiary(ies) of the investment. Include an explanation of any dependencies between this investment and other investments.**

The Office of Personnel Management (OPM) envisions CBIS as the cornerstone of a fully integrated business management system, supporting OPM as an excellent organization acknowledged for management excellence and effective mission delivery in recruiting, retaining, and honoring a world-class workforce. The end-state solution will provide a core business system that provides a comprehensive source of financial, budget, and performance information to the agency. A modern and effective core financial system is key to the OPM's ability to obtain an unqualified audit opinion on OPM's annual financial statements. -Improve program performance, mission support, and decision-making at all levels of the agency by providing management information that links financial, business, and program performance. -Improve transparency and accountability through increased standardization and the elimination of redundant systems, cuff systems, and processes. -Provide an integrated information architecture process and structure that directly supports OPM's mission and business management requirements. -Provide timely, accurate, and consistent information on the financial condition of the organization and its programs. This data will provide decision makers with trends and an up-to-date status of financial inflows, outflows, and sustainability projections. Information will be presentable on both a budgeted basis and an accrual basis. -Provide a solution that economically and efficiently leverages technology over the solution's life cycle and accommodates changes in Federal laws, regulations and financial and business

management mandates, directives, and policies. -Clearly define and automate adherence to business rules. The business rules will enable system users to easily follow required practices derived from federal regulations, OPM policies, and industry best practices. -Use current, proven technology and regularly upgraded COTS software to allow a long system lifespan, gain economies of scale, leverage an existing support network, and ultimately minimize the solution's Total Cost of Ownership (TCO).

2. How does this investment close in part or in whole any identified performance gap in support of the mission delivery and management support areas? Include an assessment of the program impact if this investment isn't fully funded.

In 2008, both external and internal audit reviews performed by KPMG and the OPM Policy and Internal Control Group (PICG) identified two significant deficiencies: Cash Management/Fund Balance with Treasury (FBWT) and Financial Management and Reporting Processes for the Revolving Fund and Salaries and Expenses both linked to shortcomings with the prior financial system (GFIS). Additionally, GFIS did not properly capture certain financial information and could not be properly configured to produce useful financial reports that provided accurate information regarding intra-governmental activities and balances. The CBIS solution leverages and implements Financial Systems Integration Office (FSIO) certified Commercial Off-The-Shelf (COTS) technology to address regulatory and compliance deficiencies. Through CBIS, OPM is able to issue payments to vendors for services or goods received, receive payment for services or goods provided to its customers, make payments to ensure the federal investigations for security purposes can continue to be performed, and other critical business factors. As of October 2009, when GFIS and related systems were retired, CBIS became the means through which OPM performs financial activities related to its mission. CBIS assists OPM in meeting its strategic goal to Expect the Best by providing financial management systems and tools that support financial business operations and informed decision-making. Improvement of financial management services at OPM is one part of a larger initiative aimed at fully overhauling all of the agency systems as envisioned in agency's restructuring effort. CBIS assists OPM in moving closer to its vision of becoming a model agency to other federal agencies. The CBIS project is also aligned to the strategic goal Honor service to ensure recognition and reward for exemplary performance of current employees and honor the careers of Federal retirees. Phase II of the project aims to implement a Trusts Funds solution to improve investment management, debt management, withholdings and contribution management.

3. Provide a list of this investment's accomplishments in the prior year (PY), including projects or useful components/project segments completed, new functionality added, or operational efficiency achieved.

1. Provide O&M of OPM Financial/Trust Fund/Procurement Systems - This task will provide services to ensure that all facets of O&M activities of CBIS are performed. This includes the continued maintenance and update of O&M procedures for CBIS. A non-exhaustive list of examples of the type of work to be performed under this task area include: Operational support, Network/hardware support, Technical support, Help desk assistance, IT service management, Client/server operations, training, change management support, and logistics support. 2. Project Management/Task Leadership FSM/FSPD Group provided project management leadership for CBIS Project and has maintained a monthly schedule variance of 20% or less during the FY (to date). 3. Improve Travel Operations FSM maintained or

improved the average processing time for Travel Payments to 5 business days or less with a payment percentage of at least 92% to date across the fiscal year. 4. FSM Gov't Administrative.

4. Provide a list of planned accomplishments for current year (CY) and budget year (BY).

1. Provide Operations and Maintenance of OPM Financial/Trust Fund/Procurement Systems - This task will provide services to ensure that all facets of operations and maintenance activities of CBIS are performed. This includes the continued maintenance and update of O&M procedures for CBIS. A non-exhaustive list of examples of the type of work to be performed under this task area include: Operational support, Software support, Network/hardware support, Technical support, Help desk assistance, IT service management, server management, System management, software license management, Client/server operations, training, change management support, and logistics support. 2. Provide Operations and Maintenance of OPM Financial Interfaces with Other Agency Partners through Interagency Agreements - This area involves support for CBIS provided by external government agencies such as: (a) General Services Administration (GSA) in support of travel operations, (b) Carlson Wagonlit Government Travel (CWGT) under the master GSA contract for support of integration for the CBIS solution, and (c) Investigation Costs to support costs associated with processing contractor support security clearances. 3. Operations and Maintenance of OPM Legacy Data Portal - This area involves the maintenance and storage costs for data from the legacy financial and procurement systems. 4. Project Management/Task Leadership The FSM will provide project management leadership for CBIS Project and will maintain a monthly schedule variance of 20% or less during the FY. 5. Improve Travel Operations The FSM will maintain the average processing time for Travel Payments within 5 business days or less with a payment percentage of at least 92% to date across the fiscal year. 6. FSM Gov't Administrative (Salary/Benefits), Tasks and Activities Costs. These costs provide FSM Salaries and Benefits specific to the Government Full Time Equivalents (FTEs) supporting all FSM activities. For BY13 CBIS will primarily be focused on the following: 1. Operations and Maintenance of OPM Financial/Trust Fund/Procurement Systems 2. Operations and Maintenance of OPM Financial Interfaces with Other Agency Partners 3. Operations and Maintenance of OPM Legacy Data Portal 4. Development and Implementation of Electronic Travel Service 2 (ETS2) Program (NEW PROGRAM) (New Travel Initiative) 5. Development and Implementation of OMB IPv6 Transition (New legislation) 6. FSM Gov't Administrative.

5. Provide the date of the Charter establishing the required Integrated Program Team (IPT) for this investment. An IPT must always include, but is not limited to: a qualified fully-dedicated IT program manager, a contract specialist, an information technology specialist, a security specialist and a business process owner before OMB will approve this program investment budget. IT Program Manager, Business Process Owner and Contract Specialist must be Government Employees.

2008-10-01

Section C: Summary of Funding (Budget Authority for Capital Assets)

1.

Table I.C.1 Summary of Funding

	PY-1 & Prior	PY 2011	CY 2012	BY 2013
Planning Costs:	\$5.4	\$1.1	\$0.0	\$0.0
DME (Excluding Planning) Costs:	\$28.8	\$1.3	\$0.2	\$0.0
DME (Including Planning) Govt. FTEs:	\$0.5	\$0.0	\$0.0	\$0.0
Sub-Total DME (Including Govt. FTE):	\$34.7	\$2.4	\$0.2	0
O & M Costs:	\$11.6	\$9.1	\$5.8	\$5.9
O & M Govt. FTEs:	\$2.7	\$1.7	\$1.8	\$1.8
Sub-Total O & M Costs (Including Govt. FTE):	\$14.3	\$10.8	\$7.6	\$7.7
Total Cost (Including Govt. FTE):	\$49.0	\$13.2	\$7.8	\$7.7
Total Govt. FTE costs:	\$3.2	\$1.7	\$1.8	\$1.8
# of FTE rep by costs:	22	15	17	17
Total change from prior year final President's Budget (\$)		\$13.2	\$7.8	
Total change from prior year final President's Budget (%)		0.00%	0.00%	

2. If the funding levels have changed from the FY 2012 President's Budget request for PY or CY, briefly explain those changes:

2/23/11 - The CBIS Exhibit 53 submitted on January 14, 2011 showed a total of \$143M (incl. FTE costs). Based on directions from OMB, the CBIS project was capped at \$97M. Due to these changes we have provided updates to the Exhibit 53 above. We discussed our intent to update the Exhibit 53 with OMB and understand that changes to the Exhibit 53 may not be considered, however, we have been advised by OPM leadership on 2/22/11 to make changes to the Exhibit 300 and Exhibit 53.

Section D: Acquisition/Contract Strategy (All Capital Assets)

Table I.D.1 Contracts and Acquisition Strategy

Contract Type	EVM Required	Contracting Agency ID	Procurement Instrument Identifier (PIID)	Indefinite Delivery Vehicle (IDV) Reference ID	IDV Agency ID	Solicitation ID	Ultimate Contract Value (\$M)	Type	PBSA ?	Effective Date	Actual or Expected End Date
Awarded		N/A	Carlson Wagonlit Government Travel, Inc. (CWGT) PI	2400							
Awarded		N/A	Training and Management Assistance (TMA) Planned O	2400							
Awarded		OPMBPA42080 0004	OPMBPA42080 0004 (PMO Support for Implementation)	2400							
Awarded		OPMBPA42080 02	OPMBPA42080 0002(SI Contract for software/ integra	2400							

2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:

All development work is being conducted by the systems integration vendor. This contract requires all contractors to use an ANSI 748-A compliant Earned Value Management System (EVMS) to manage the performance of all CBIS Task Orders. Earned Value calculations for these specific level of effort contracts are completed by the CBIS Program Management Office and captured in the program management budget. Earned Value is a contractual requirement for the System Integration and Project Management Office (PMO) vendors. However, earned value is not a contractual requirement for the following supporting vendors: (1) Data Cleansing/Conversion and Decommissioning, (2) Independent Verification and Validation (IV&V), (3) Certification and Accreditation (C&A) Although earned value is not a contractual requirement for all CBIS vendors, all vendors are providing schedule and cost inputs to the CBIS PMO who is performing earned value management for the CBIS Project. The CBIS Project is using an ANSI 748-A compliant Earned Value Management System (EVMS).

Exhibit 300B: Performance Measurement Report

Section A: General Information

Date of Last Change to Activities: 2011-12-05

Section B: Project Execution Data

Table II.B.1 Projects

Project ID	Project Name	Project Description	Project Start Date	Project Completion Date	Project Lifecycle Cost (\$M)
B-1-2	Acquisition Services	These dollars were planned to cover costs incurred as a result of potential changes to the investment requirements. Please note that while these costs are included, actual costs may be within a +/- 15 variance as anticipated for efforts of this type.			
C-1 - C-10	Operations and Maintenance	These costs ensure that all facets of operations and maintenance activities of CBIS are performed. A non-exhaustive list of examples of the type of work to be performed under this task area include: Operational support, Software support, Network/hardware support, Technical support, Help desk assistance, IT service mgmt, server mgmt, software license mgmt, Client/server operations, training, and logistics support.			
C-9 - C-10	Critical Agency CBIS Tasks	These tasks were mandated by the investment's Executive Steering Committee to address key task and priorities noted			

Table II.B.1 Projects

Project ID	Project Name	Project Description	Project Start Date	Project Completion Date	Project Lifecycle Cost (\$M)
		within the investment's revised vision to achieve 90- 95% functionality of the CBIS Phase 1 solution. Currently, the agency has claimed success of the investment in achieving 75% functionality of the documented requirements.			
FY11	CBIS FY11 Tasks and Milestones	These dollars have been allocated for the completion of all planned FY11 tasks and milestones.			

Activity Summary

Roll-up of Information Provided in Lowest Level Child Activities

Project ID	Name	Total Cost of Project Activities (\$M)	End Point Schedule Variance (in days)	End Point Schedule Variance (%)	Cost Variance (\$M)	Cost Variance (%)	Total Planned Cost (\$M)	Count of Activities
B-1-2	Acquisition Services							
C-1 - C-10	Operations and Maintenance							
C-9 - C-10	Critical Agency CBIS Tasks							
FY11	CBIS FY11 Tasks and Milestones							

Key Deliverables

Project Name	Activity Name	Description	Planned Completion Date	Projected Completion Date	Actual Completion Date	Duration (in days)	Schedule Variance (in days)	Schedule Variance (%)
C-9 - C-10	Mock Year End Close	This activity supports the execution of Mock (dress rehearsal) annual financial close activities for FY2011	2011-06-30	2011-06-30		29	-428	-1,475.86%
C-9 - C-10	Training	This task will support the agency's effort to	2011-08-31	2011-08-31		152	-366	-240.79%

Key Deliverables								
Project Name	Activity Name	Description	Planned Completion Date	Projected Completion Date	Actual Completion Date	Duration (in days)	Schedule Variance (in days)	Schedule Variance (%)
		retrain all CBIS end-users and develop proficiency testing to assess level of capability in using the CBIS solution and understanding the business processes supporting them.						
C-9 - C-10	Year End Close Additional Support	This activity will support the FY2011 year-closing system processes leading to the production of the agency's year-end financial statements.	2011-10-11	2011-10-11		36	-325	-902.78%
FY11	Deploy/Cutover	This activity is the final stage of initial development, where the software is put into production and runs actual business functions/processes for Release 2 and 3.	2011-12-30	2011-12-30		759	-245	-32.28%

Section C: Operational Data

Table II.C.1 Performance Metrics

Metric Description	Unit of Measure	FEA Performance Measurement Category Mapping	Measurement Condition	Baseline	Target for PY	Actual for PY	Target for CY	Reporting Frequency
Develop and report year-to-date prompt pay metrics	Percent	Mission and Business Results - Management of Government Resources	Over target	0.980000	0.980000	0.940000	0.980000	Monthly
Maintain core financial system availability to users at 99% or more	Percent	Technology - Reliability and Availability	Over target	0.980000	0.980000	0.980000	0.980000	Monthly
Percent of availability of core financial system application(s)	Percent	Technology - Reliability and Availability	Over target	0.980000	0.980000	1.000000	0.980000	Monthly
Percentage of Tier 1 High Trouble Ticket Calls resolved on the first attempt within 8 hours	Percent	Customer Results - Service Quality	Over target	0.980000	0.980000	0.250000	0.980000	Monthly
EVM schedule performance index (SPI)	Percent	Technology - Effectiveness	Over target	1.000000	1.000000	0.910000	1.000000	Monthly